

**The Corporation of the United Counties of Leeds and Grenville
Council Minutes**

Thursday, September 19, 2024

9:00 a.m.

Council Chambers

25 Central Avenue West, Brockville, Ontario

Members Present: Nancy Peckford, Warden
Brant Burrow, Mike Cameron, Tory Deschamps, Roger Haley,
Arie Hoogenboom, Robin Jones, Herb Scott, Jeff Shaver,
Corinna Smith-Gatcke

Staff Present: Alison Tutak, Interim Chief Administrative Officer
Kim Little, Director of Corporate Services
Jeff Carss, Paramedic Service Chief
Cathy Fisher, Maple View Landings Administrator
Paul Darling, Deputy Treasurer
Bill Guy, Manager of Engineering and Operations
Cherie Mills, Manager of Planning Services
Rick Purdy, Manager of Human Resources
Geoff Clarke, Interim County Clerk/Manager of Legislative Services
Andrea Bolton, Deputy Clerk (Recording Secretary)

Others Present: Tim Ruhnke

1. O Canada

Recording Timestamp 00:00:01

2. Call to Order

Recording Timestamp 00:01:33

The Warden called the meeting to order at 9:00 a.m.

2.1 Land Acknowledgement Statement

Recording Timestamp 00:01:54

Warden Peckford acknowledged the meeting is held on lands that have been and continue to be cared for by indigenous people of Mohawk, Haudenosaunee/Rotinonhsho'n:ni and Algonquin Anishinaabe descent, noting the need to strengthen consultation and understanding with all First Nation and Metis people.

3. Warden's Remarks

Recording Timestamp 00:02:16

On behalf of Council, Warden Peckford acknowledged the passing of former Leeds and Grenville Chief Administrative Officer Raymond Callery. She noted Mr. Callery came to the United Counties in 2021 after a 30-year career as Chief Administrative Officer with Greater Napanee. Warden Peckford said Mr. Callery was a dedicated public servant, who cared deeply about his employees, in addition to being a devoted husband, father, and grandfather. She offered the condolences of Council to his family, friends, and all those who worked with Mr. Callery.

Council observed a moment of silence in recognition of Mr. Callery's passing.

4. Adoption of the Agenda

Recording Timestamp 00:05:56

Mr. Scott requested a Notice of Motion be added to the Agenda.

Resolution No. CC-114-2024

Moved by Michael Cameron

Seconded by Tory Deschamps

THAT the Agenda for the September 19, 2024 meeting of the Counties Council be adopted with the following changes:

ADDITION

15. Closed Meeting

15.3 Personal Matters About an Identifiable Individual

11. Notice of Motion

CARRIED

5. Disclosure of Pecuniary Interest and General Nature Thereof – Nil

Recording Timestamp 00:07:15

6. Adoption of the Minutes of the Previous Council Session

Recording Timestamp 00:07:28

**6.1 Meeting Minutes Dated July 25, 2024 and Special Meeting Minutes
Dates August 12, 2024 and September 3, 2024**

Resolution No. CC-115-2024

Moved by Robin Jones

Seconded by Corinna Smith-Gatcke

**THAT the Minutes of the Meeting of the Counties Council held on July 25,
2024 and Special Meeting Minutes held on August 12, 2024 and September
3, 2024 be adopted as circulated.**

CARRIED

7. Delegation/Presentations – Nil

Recording Timestamp 00:08:02

8. Staff Reports

**8.1 Report No. CC-026-2024: Chief Administrative Officer Selection
Process**

Recording Timestamp 00:08:06

Warden Peckford suggested the first and third paragraphs of the recommendation, to use the search firm and to adopt the Terms of Reference for the CAO Selection Committee, be passed at this meeting, but that the naming of

the members to the Committee be undertaken at the Committee of the Whole meeting in two weeks.

Recording Timestamp 00:10:35

Mr. Hoogenboom agreed with the recommended the second paragraph of the recommendation be removed.

Recording Timestamp 00:12:23

Ms. Jones suggested the number of members of Council on the CAO Selection Committee be increased by one to permit the three possible candidates for Warden being named to the Committee. This would permit the election of an objective Chair and Vice Chair.

Recording Timestamp 00:14:09

Mr. Cameron suggested the Counties look internally for candidates before moving to an executive search firm and an external search. Ms. Little explained that the Counties' Hiring Policy requires an external recruiter be used for the CAO, Director, and Manager positions.

Recording Timestamp 00:19:42

Resolution No. CC-116-2024

Moved by Corinna Smith-Gatcke

Seconded by Michael Cameron

THAT second paragraph of the motion be amended to read "the Warden and other members of Council be appointed to the CAO Selection Committee at the Committee of the Whole meeting in October".

CARRIED

Recording Timestamp 00:21:44

Mr. Scott suggested an agreement be entered into with the successful CAO candidate that they stay employed with the municipality for a period of three to five years.

Recording Timestamp 00:28:29

Resolution No. CC-117-2024

Moved by Arie Hoogenboom

Seconded by Brant Burrow

THAT the motion be further amended to remove the third paragraph of the recommendation.

CARRIED

Resolution No. CC-118-2024

Moved by Arie Hoogenboom

Seconded by Tory Deschamps

THAT the motion regarding CC-026-2024 be amended to read “that Council directs staff to invite the prequalified Executive Search Firms to provide a proposal for the provision of their services with respect to the hiring of a Chief Administrative Office; and

THAT the Warden and other members of Council be appointed to the CAO Selection Committee at the Committee of the Whole meeting in October.

CARRIED

8.2 Report No. CC-023-2024: Approval of ATV Use on Designated County Road: Rideau Lakes ATV Club Request

Recording Timestamp 00:30:16

Resolution No. CC-119-2024

Moved by Herb Scott

Seconded by Corinna Smith-Gatcke

THAT the Council grant the Rideau Lakes ATV Club's request to permit All-Terrain Vehicles (ATVs) on the following County Roads:

- **County Road 29 (Brockville Street) from Eric Hutcheson Road to south of Van Horne Avenue (Town of Smith Falls Limits), approximately 825m;**
- **County Road 17 (Jasper Road) from Kitley Line 1 to the Town of Smiths Falls Limits, approximately 4.9km; and**

THAT the Council recommends that Schedule ‘A’ of By-Law No. 15-50 be amended to include the designated County Roads’ sections for ATV use; and THAT recommendations for other road sections requested by the Rideau Lakes ATV Club be brought forward at a later date following the completion of assessments.

CARRIED

8.3 Report No. CC-024-2024: County Road 11 Speed Reduction (Jones Falls)

Recording Timestamp 00:31:16

**Resolution No. CC-120-2024
Moved by Arie Hoogenboom
Seconded by Brant Burrow**

**THAT Council approves reducing the speed limit from 70 km/h to 60 km/h on County Road 11 (Jones Falls Road) between Highway 15 and Sand Lake Road in the Township of Rideau Lakes; and
THAT the necessary by-law be prepared.**

CARRIED

8.4 Report No. CC-022-2024: Summary of 2024 Planning Applications to June 30

Recording Timestamp 00:31:48

Recording Timestamp 00:32:06

Mr. Haley requested a report providing a summary of the upcoming changes to the Provincial Policy Statement.

9. Committee Reports/Draft Resolutions

9.1 Committee of the Whole Report Dated September 4, 2024

Recording Timestamp 00:35:01

**Resolution No. CC-121-2024
Moved by Roger Haley
Seconded by Michael Cameron**

THAT the Committee of the Whole Report dated September 4, 2024, be adopted as circulated.

CARRIED

**9.2 Maple View Lodge Committee of Management Report Dated
September 5, 2024**

Recording Timestamp 00:35:39

Resolution No. CC-122-2024

Moved by Herb Scott

Seconded by Tory Deschamps

**THAT the Maple View Lodge Committee of Management Report dated
September 5, 2024 be adopted excluding the following recommendation,
which will be addressed separately by Council:**

6.2 Report No. MVL-033-2024: Adaptive Re-Use Detail Maple View Lodge

6.3 Report No. MVL-029-2024: GTFH TVs, Mounts, and Installation RFQ

CARRIED

9.2.1 Draft Resolution re: In Principle Adaptive Re-Use - Maple View Lodge

Recording Timestamp 00:37:25

Resolution No. CC-123-2024

Moved by Corinna Smith-Gatcke

Seconded by Jeff Shaver

**THAT Council approve, in principle, the following adaptive re-uses of the
existing Maple View Lodge:**

- **Dormitory style living**
- **Independent affordable senior living**
- **Licensed child care program, and**

**THAT staff be directed to proceed with the preliminary design process and
obtain the cost estimates to support the recommended adaptive re-uses.**

CARRIED

**9.2.2 Draft Resolution re: G. Tackaberry and Family Home Televisions,
Mounts and Installation RFQ**

Recording Timestamp 00:43:11

Resolution No. CC-124-2024

Moved by Arie Hoogenboom

Seconded by Roger Haley

**THAT Council approve the purchase and installation of 218 televisions for the G. Tackaberry and Family Home from Cycom Technology Solutions at a cost of \$164,848.00 plus taxes; and
THAT the necessary by-law be prepared.**

CARRIED

9.2.3 Turner & Townsend Financial Status Report - G. Tackaberry and Family Home - August 16, 2024

Recording Timestamp 00:43:50

10. Member Reports

Recording Timestamp 00:44:13

11. By-laws/Notice of Motion

Recording Timestamp 00:44:19

11.1 By-law No. 24-69: A By-law to Establish a Supportive Housing Reserve Fund

11.2 By-law No. 24-70: A By-law to Adopt the Multi-Year Budget Policy

11.3 By-law No. 24-71: A By-law to Prescribe a Rate of Speed on County Road 11 (Jones Falls) in the Township of Rideau Lakes

11.4 By-law No. 24-72: A By-law to Prescribe a Rate of Speed on County Road 19 in the Municipality of North Grenville

11.5 By-law No. 24-73: A By-law to Amend Schedule "A" to By-law 15-50, Being a By-law to Regulate the Operation of All-Terrain, Multi-Purpose Off-Road Utility and Recreational Off-Road Vehicles on Roads Under the Jurisdiction of the UCLG

11.6 By-law No. 24-74: A By-law to Authorize the Purchase of Land from His Majesty the King in Right of Ontario as Represented by the

Minister of Natural Resources and Assume and Dedicate the Said Land for Road Purposes Being Described as 2721 County Road 43

- 11.7 By-law No. 24-75: A By-law to Authorize the Purchase of Land from Sean Garnet White Being Legally Described as 122 Brock Street, PT LTS 55 & 56 BLK 38 PL 67 BEING PTS 1, 2 & 3 PL 28R-14885; BROCKVILLE, PIN 44170-0049 (LT)**
- 11.8 By-law No. 24-76: A By-law to Authorize the Purchase of Land from Sean Garnet White Being Legally Described as 109 Perth Street, LT 51-52 BLK 38 PL 67; Brockville PIN 44170-0080 (LT)**
- 11.9 By-law No. 24-77: A By-law to Authorize the Execution of Contract No. RFQ IT-2024-03 for G. Tackaberry and Family Home Televisions, Mounts and Installation with Cycom Technology Solutions Inc.**

Resolution No. CC-125-2024

Moved by Arie Hoogenboom

Seconded by Jeff Shaver

THAT By-laws numbered 24-69 to 24-77 be adopted and passed, be signed by the Warden and the County Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

11.10 Notice of Motion – Commencement of Work by Successful Bidders

Recording Timestamp 00:45:18

Mr. Scott gave notice of a motion for discussion at the next Committee of the Whole meeting to permit the successful bidders of construction projects at the Counties to begin work immediately following the award of the tender at the Committee of the Whole, and prior to the passing of the related by-law.

11.11 Notice of Motion – Changes to the Procedural By-law – Election of Warden

Recording Timestamp 00:46:54

Ms. Jones gave notice of a motion to amend the Counties' Procedural By-law, Election of Warden section, to amend the procedures in effect when there are multiple candidates for the position of Warden and no clear winner in the first round of voting.

12. Announcements

Recording Timestamp 00:48:46

Mr. Deschamps congratulated the organizers and volunteers of the Spencerville Fair, which enjoyed another successful year.

Recording Timestamp 00:50:06

Ms. Smith-Gatcke noted the Turkey Fair takes place September 21st in Lyndhurst. She extended her thanks to the volunteers and organizers of the event.

Ms. Jones left the meeting at 9:50 a.m.

Recording Timestamp 00:50:34

Ms. Smith-Gatcke noted last week the Township of Leeds and the Thousand Islands held the OLG Celebration in recognition of the funds the Township and Town of Gananoque receive from the casino revenues. She noted a portion of the funds are reinvested in the community through grants to community organizations.

Recording Timestamp 00:51:36

Ms. Smith-Gatcke highlighted the food drive the Seeley's Bay Foodbank is conducting. She noted the growing need for foodbanks and urged members and the community to support their local food banks.

Recording Timestamp 00:52:17

Mr. Hoogenboom noted on September 27th and 28th, the third annual Delta's Got Talent Contest will take place at the Delta United Church. He noted the contest features local musicians, singers, and comedians who showcase their abilities.

Recording Timestamp 00:53:31

Mr. Haley thanked everyone who participated in the Paddle Poker Run September 14th. He noted the event had over 75 participants this year in kayaks, canoes, and swimming.

Recording Timestamp 00:53:50

Mr. Haley noted the fourth annual Agricultural Showcase will be held on October 6th, in conjunction with the Leeds County Federation of Agriculture. The event will feature pony rides, a bouncy castle, and displays, all in support of local farmers.

Recording Timestamp 00:54:25

Warden Peckford reported that she and Mr. Cameron, in their capacity as mayors, were interviewed regarding the Treasury Board's mandate to return federal employees to the office. She noted that many local workers have expressed interest in the proposal to establish Kemptville Campus as a federal government site in order to eliminate the commute.

13. Questions from the Media

Recording Timestamp 00:57:10

There were no questions from the media.

14. Questions from the Public

Recording Timestamp 00:57:17

There were no questions from the public.

15. Closed Meeting

Recording Timestamp 00:57:22

Resolution No. CC-126-2024

Moved by Arie Hoogenboom

Seconded by Corinna Smith-Gatcke

THAT the Council, as provided in Section 239 (2) of the Municipal Act, 2001 S.O. 2001, Chapter 25, move into a closed meeting at 9:58 a.m. to address matters pertaining to: personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations; Specifically:

15.1 Closed Report No. CC-025-2024: Upcoming Recruitment of Senior Leaders

15.2 Retirement Transition Program – Verbal Update; and

15.3 Personal matters about an identifiable individual, including municipal or local board employees

CARRIED

Mr. Shaver, Ms. Little, Chief Carss, Ms. Fisher, Mr. Darling, Mr. Guy, Ms. Mills left the meeting at 9:58 a.m.

15.1 Closed Report No. CC-025-2024: Upcoming Recruitment of Senior Leaders

Council recessed at 9:58 a.m. and reconvened at 10:16 a.m.

Ms. Tutak left the meeting at 10:26 a.m. and rejoined the meeting at 11:09 a.m.

Ms. Jones returned to the meeting at 11:32 a.m.

15.2 Retirement Transition Program - Verbal Update

Council recessed at 11:33 a.m. and reconvened at 11:35 a.m.

Ms. Little joined the meeting at 11:35 a.m. and Ms. Tutak left the meeting.

Ms. Little and Mr. Purdy left the meeting at 11:46 a.m.

15.3 Personal matters about an identifiable individual, including municipal or local board employees

Resolution No. CC-127-2024

Moved by Corinna Smith-Gatcke

Seconded by Roger Haley

THAT the closed meeting adjourn and the open meeting of the Counties Council resume at 11:56 a.m.

CARRIED

15.4 Reporting Out from Closed Meeting

Recording Timestamp 00:58:38

With respect to Item 15.1, Warden Peckford reported Council met in closed session to discuss matters about an identifiable individual and labour relations or employee negotiations, specifically regarding Closed Report No. CC-025-2024: Upcoming Recruitment of Senior Leaders. She noted Council would now consider a motion in open session.

Ms. Jones requested a Recorded Vote.

Resolution No. CC-128-2024

Moved by Brant Burrow

Seconded by Tory Deschamps

THAT the number of potential concurrent vacancies in the organization's senior management team is unprecedented; and

THAT the current hiring policies may be too restrictive to generate the best overall outcome in these specific circumstances; and

THAT the Council of the United Counties of Leeds and Grenville shall set aside its normal hiring policies in order to provide more flexibility with respect to filling Director level vacancies; and

THAT this scoped suspension of policy remain active for the next 180 days.

CARRIED

MEMBER	YEA	NAY
BURROW, BRANT	X	
CAMERON, MICHAEL	X	
DESCHAMPS, TORY	X	
HALEY, ROGER		X
HOOGENBOOM, ARIE	X	

JONES, ROBIN		X
PECKFORD, NANCY	X	
SCOTT, HERB	X	
SHAVER, JEFF		
SMITH-GATCKE, CORINNA	X	
TOTALS	7	2

Warden Peckford reported Council met in closed session under Item 15.2 to discuss matters pertaining to personal matters about an identifiable individual, including municipal or local board employees and labour relations; Specifically: Retirement Transition Program – Verbal Report. She noted Council provided instruction to staff.

Warden Peckford reported Council met in closed session under Item 15.3 to discuss matters pertaining to: personal matters about an identifiable individual, including municipal or local board employees. She noted Council took no formal action.

16. Confirmatory By-law

Recording Timestamp 01:04:35

Resolution No. CC-129-2024

Moved by Herb Scott

Seconded by Corinna Smith-Gatcke

THAT By-law Number 24-78 Being a By-law to Confirm the Proceedings of the Council of the United Counties of Leeds and Grenville at its meeting held on September 19, 2024, be adopted and passed, be signed by the Warden and the County Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

17. Adjournment

Recording Timestamp 01:05:01

Resolution No. CC-130-2024

Moved by Arie Hoogenboom
Seconded by Michael Cameron
THAT the regular meeting of the Counties Council now adjourn at 12:03
p.m.

CARRIED

Nancy Peckford, Warden

Geoff Clarke, County Clerk