United Counties of Leeds and Grenville
Committee of the Whole
Minutes

Tuesday, January 7, 2020
9:30 a.m.
Council Chambers
25 Central Avenue West, Brockville, Ontario

Members Present: Robin Jones, Chair
Pat Sayeau, Warden, Brant Burrow, Roger Haley,
Arie Hoogenboom, Doug Malanka, Nancy Peckford, Herb Scott,
Corinna Smith-Gatcke, Doug Struthers

Staff Present: Andy Brown, Chief Administrative Officer
Arup Mukherjee, Director of Public Works
Alison Tutak, Director of Community and Social Services
Pat Huffman, Treasurer
Lesley Todd, Clerk
Andrea Bolton, Deputy Clerk (Recording Secretary)

Others Present: Jim Miller, Chair, Board of Directors, Sherwood Park Manor
Dave Hunter, Board of Directors, Sherwood Park Manor
Alfred O’Rourke, Administrator, Sherwood Park Manor
Wayne Lowrie, Recorder and Times

1. Call to Order

The Chair called the meeting to order at 9:32 a.m.

2. Adoption of the Agenda

Resolution No. CW-001-2020
Moved by Herb Scott
Seconded by Roger Haley
THAT the Agenda for the January 7, 2020 meeting of the Committee of the Whole be adopted as circulated.

CARRIED
3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of the Minutes of the Previous Meeting

4.1 Meeting Minutes Dated December 3, 2019

Resolution No. CW-002-2020
Moved by Doug Malanka
Seconded by Brant Burrow
THAT the Minutes of the Committee of the Whole meeting held on December 3, 2019 be adopted as circulated.  
CARRIED

5. Delegations/Presentations - Nil

6. Staff Reports - Action Reports

6.1 Administration/Corporate Services

6.1.1 Report No. CW-001-2020: Closed Meeting Investigator Service

Resolution No. CW-003-2020
Moved by Doug Struthers
Seconded by Roger Haley
THAT the Committee of the Whole recommends the contract with Local Authority Services for the provision of Closed Meeting Investigator Services for the United Counties of Leeds and Grenville be terminated; and THAT the Committee of the Whole recommends reverting to the Ontario Ombudsman as the Counties’ default Closed Meeting Investigator.  
CARRIED


In response to questions, the Treasurer confirmed the recommended borrowing amount of $7,500,000 is to ensure funds are available should they be needed for the County Road 43 project, if borrowing is required. In response to a question
regarding cash flow, Mrs. Huffman stated municipalities are levied in March, June, and December to ensure a steady cash flow for the Counties.

Resolution No. CW-004-2020
Moved by Roger Haley
Seconded by Herb Scott
THAT the Committee of the Whole recommends the authorization of a Borrowing By-law providing for the Warden and the Treasurer to borrow monies, as may be required, to meet current obligations, up to a limit of $7,500,000 for the year 2020; and
THAT the necessary by-law be prepared.

CARRIED

6.1.3 Report No. CW-005-2020: 2020 Schedule of Committee of the Whole and Counties Council Meetings

Resolution No. CW-005-2020
Moved by Pat Sayeau
Seconded by Arie Hoogenboom
THAT the Committee of the Whole recommends that the Schedule of Meetings for the Committee of the Whole and Counties Council as attached to Report No. CW-005-2020 be approved.

CARRIED


Mr. Brown noted the appointments will be revisited when a new Chief of Paramedic Service is hired. Staff confirmed they would advise the lower tier municipalities and the Province of the changes.

Resolution No. CW-006-2020
Moved by Brant Burrow
Seconded by Doug Malanka
THAT the Committee of the Whole recommends the Manager of Technical Services, be appointed as an Alternate Community Emergency Management Coordinator; and
THAT the Alternate Community Emergency Management Coordinators be responsible for the Counties’ emergency management program pursuant to
the Emergency Management and Civil Protection Act, R.S.O. 1990, C. E.9 and Ontario Regulation 380/04; and
THAT Clauses 8 and 11 of By-law 18-78 be amended to remove the Director of Corporate Services; and
THAT Clause 9 of By-law 18-78 be amended to remove the Director of Corporate Services as the chair and replace with the Director of Community and Social Services; and
THAT the necessary by-law be prepared.

CARRIED

6.1.5 Report No. CW-008-2020: Climate Change

The Committee discussed the issue and noted its importance. Mr. Brown noted the CAOs would be meeting next week and this would be an item for discussion. Mr. Hoogenboom suggested the end of June to report back to the Committee. Warden Sayeau proposed an amendment to the motion so that a timeline is added.

Ms. Peckford also suggested staff bring back to the Committee an outline of topics to investigate to ensure their relevance to Leeds and Grenville. The Committee discussed and Mr. Brown said he would report back after the CAOs meeting.

Resolution No. CW-007-2020
Moved by Pat Sayeau
Seconded by Arie Hoogenboom
THAT the motion be amended to add “and that the CAO report back to Council by June 2020”.

CARRIED

Resolution No. CW-008-2020
Moved by Nancy Peckford
Seconded by Corinna Smith-Gatcke
THAT the Committee of the Whole recommends the Chief Administrative Officer seek participation by other CAOs in Leeds and Grenville to further research and report back to Council on a strategy or plan for climate change adaptation and mitigation in Leeds and Grenville; and
THAT the CAO report back to Council by June 2020.

CARRIED
6.2 Public Works - Nil

7. Staff Reports - Information Reports

7.1 Report No. CW-003-2020: Budget Variance Analysis November 2019

In response to questions from the Warden, Mrs. Huffman stated the Counties has received more supplementary revenue than was budgeted. Mrs. Huffman will provide the Committee with the amount at the next meeting.

The Committee discussed the manner in which financial information reports come forward on the agenda, noting the Committee does not individually adopt them. The Committee expressed its desire to have both the Variance and Capital Reports adopted by the Committee via resolution.


In response to a question regarding the carryover projects in 2019, Mr. Mukherjee explained the department has endeavored to bring more projects in-house and unpredictable events, such as downed trees and flooding affect operational resources resulting in the carrying over non-critical projects. He will address resources in general at Budget time.

7.3 Report No. CW-006-2020: 2020 Assessment and Taxation

Resolution No. CW-009-2020
Moved by Corinna Smith-Gatcke
Seconded by Nancy Peckford
THAT the Information Reports listed on the Committee of the Whole Agenda dated January 7, 2020 be received and filed.

CARRIED

8. Sub-Committee, Ad Hoc Committee, and Member Reports

8.1 Eastern Ontario Wardens' Caucus Update - Warden
Warden Sayeau reported there are no updates. The EOWC’s inaugural meeting will take place Friday, January 10, 2020 and an update will be available following that meeting.

8.2 Association of Municipalities of Ontario Board Update

Ms. Jones said there is no update as the AMO Board has not met.

8.3 Leeds, Grenville and Lanark District Health Unit Update

Mr. Malanka reported the Health Unit is organizing modernization discussions for staff and Board members on January 8th and 9th. The discussions will examine the opportunities and challenges presented to the Health Unit by the Province in a recent webinar. Mr. Malanka noted that during the webinar the Province indicated it is not necessarily pursuing amalgamations. The modernization discussions will also take into account the comments of the Auditor as the focus for what the Province wants fixed.

8.4 Police Services Board Discussion

Ms. Peckford noted the Municipality of North Grenville has concerns around the changes to the Police Services Act and the creation of new detachment-constituted police services boards. She reported North Grenville sought a delegation at the Rural Ontario Municipal (ROMA) Conference with the Solicitor General and passed a Council resolution identifying ways the Province could write the Regulations to enable municipality-specific boards in certain instances.

Ms. Peckford reviewed the basics of the proposal North Grenville has submitted to the Solicitor General and Council recommends the Province consider a Regulation that would allow a municipality, at its discretion, to pass a by-law creating a separate detachment board where the following conditions exist:

- When the OPP detachment catchment area is comprised of five or more municipalities;
- The municipality seeking to create a separate detachment board represents more than 35% of the total OPP detachment catchment population;
- Where the municipality seeking to create a separate detachment board has a population that is at least 35% greater than each individual municipality in the catchment area;
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- Has an existing section 10 board constituted with five members; and
- There are geographic and demographic considerations that make the formation of a single detachment board in an OPP catchment area impractical.

Ms. Peckford noted North Grenville will make a presentation at a critical meeting of the Ontario Association of Police Services Board in late January when they will seek to have some of these recommendations captured in legislation. She said it can’t be assumed representation on the police service boards will come from all local municipalities given the current limitations in terms of numbers. Her intent today was to ensure the members are aware of the North Grenville position and to seek some form of support for a variation to what is currently on the table. North Grenville is happy to work with any of the other municipalities and would appreciated the awareness of the other members in advance of the ROMA Conference. Ms. Peckford invited any of the Leeds and Grenville Mayors who are interested, to participate in the North Grenville delegation with the Solicitor General.

Mr. Haley said approximately ten years ago there was discussion regarding regional policing and the ability to have more say in the process. He noted at the time it fell by the wayside because the legislation said the municipalities had to be contiguous and some municipalities were not interested at the time. Mr. Haley stated he has always been in favour of regional policing and in having more say in the process, the service, and the cost. He suggested examining this again as to its feasibility, noting regional police forces function well in other areas of the province.

In response to questions from the Warden, it was noted the number of non-provincial appointments to the boards would be limited to five, and while most of the members are locally appointed, there is no guarantee the mayors will be on the board. Mr. Struthers cautioned against paying for policing services without representation, as is proposed in the one detachment, one board model. Mr. Struthers said there is an opportunity for consultation at an upcoming meeting at Ontario Association of Police Services Board (OAPSB) Ontario Provincial Police (OPP) Governance Summit at the end of January in Toronto and urged members to bring forward options for the Province to consider. Mr. Malanka said he does not wish it implied that the North Grenville delegation represents a Counties position; to consider a Counties position he would prefer something in writing that staff and Council could look at. Ms. Peckford stated both the OAPSB and
Association of Municipalities of Ontario (AMO) are not preoccupied with this issue and North Grenville has felt somewhat isolated in its concerns. The purpose of this discussion was to highlight where other municipalities might not have anticipated consequences to the legislation. She said North Grenville is seeking soft support from members and is not putting forward a Counties position.

Mr. Haley again raised the possibility of a regional police force, noting without one, municipalities have little say in policing. He pointed to the previous cost increase, noting now municipalities are losing voice in how they operate. The Committee discussed examples of regional police forces in the province and their level of satisfaction with the current services they receive. Mr. Hoogenboom said the responsibility for policing should lay not with a police services board, but with the local Council. He asked if a discussion on regional policing should include the separated municipalities as well.

Mr. Haley indicated he would bring forward a notice of motion on regional policing. Mr. Scott asked that staff also bring forward the estimated costs outlined in previous discussions, regarding a regional police force.

9. Information Items

9.1 Town of Prescott Resolution to Work with Brockville and Gananoque to Review the Joint Services Agreement with UCLG to Include Possible Regional Modernization Initiatives

Mr. Struthers noted the Modernization Task Force is structured and has a mandate of its own, while the Joint Services Agreement is a separate stand-alone Agreement that focuses on specific services the Counties must provide. He stated it is a fair and reasonable Agreement and it is important to know the history of the Agreement. He suggested staff be instructed to respond, at the staff level, by acknowledging the receipt of the resolution and noting modernization undertakings do not mean automatic amendments to the Agreement.

Mr. Brown stated he would respond to the letter by indicating the Joint Services Agreement is for service delivery, whereas modernization discussions take place through the Modernization Task Force, through which all municipalities can
participate. The Committee discussed whether a report on the history of the Joint Services Agreement and on the Agreement itself, would be beneficial.

Mr. Burrow suggested it was possible the Committee was misreading the intent of the resolution, and the letter from the Town of Prescott is a request for inclusion. He said a regional mayors’ body might be an appropriate organization to discuss regional and collaborative issues.

9.2  **Rideau Lakes Resolution re: Redesign of Newboro Bridge to Provide More Vision of the Canal and Keep Within the Heritage of the Local Area**

Mr. Hoogenboom noted the Municipal Heritage Advisory Committee raised this issue as tourism is important to the Rideau Lakes/Westport area and an attractively designed bridge is key to this this heavily travelled route. He stated he hopes the Counties might be in a position to accommodate the request without additional major expense and it would be within the purview of Parks Canada.

9.3  **Front of Yonge Township Resolution and Petition re: Lack of Sight Line at the Intersection of Old River Road and County Road 5**

Mr. Haley noted he spoke with Mr. Mukherjee about this briefly and the matter of a sightline issue at the intersection of Old River Road and County Road 5 is a liability. He suggested the removal of a rock cut is necessary to improve the sightline and correct the liability.

9.4  **Information Items List Dated January 7, 2020**

This information items list was received and filed.

10.  **Unfinished Business**

10.1  **CAO’s Report - Action Requests**

Mr. Brown updated the Committee on the ROMA Delegation requests, with the additional confirmation from the Ministry of Health. He recommended members
set aside time between 11:00 a.m. and 12:15 a.m. on Monday for three consecutive meetings.

10.2 CAO’s Report - Policy Issues

Mr. Hoogenboom inquired as to the status of the paved shoulders policy. Mr. Brown said there would be a report at Council in January.

Mr. Hoogenboom asked if staff have received feedback from legal regarding the Council Code of Conduct and asked if they should call another meeting. It was confirmed staff received a response from the solicitor and due to the Budget meeting schedule, staff suggested the next Code of Conduct meeting take place in February.

11. Announcements

Mr. Malanka announced March 6\textsuperscript{th} is the date of Augusta Township’s Annual Mayor’s Breakfast. More information will become available closer to the date.

12. Notices of By-law/Notices of Motion

Mr. Haley gave notice of a motion to investigate the feasibility of a regional police force, including an examination of the costs.

Mr. Malanka noted his previously raised concerns that the Economic Development Department staffing numbers are insufficient in light of current workload. He noted the Business Retention + Expansion project identified additional tasks for the Department in order to address needs in the area. He expressed his concern regarding the development of silos between the Department and the St. Lawrence Corridor Economic Development Commission. Mr. Malanka gave notice of motion to seek advice from staff as to the possibilities to increase the Economic Development staffing levels.

Mr. Hoogenboom requested staff provide information pertaining to economic development staffing levels and economic development budgets of the lower tier municipalities.
12.1 A By-law to Amend By-law 18-78, A By-law to Adopt an Emergency Management Program and Emergency Response Plan and to Meet Other Requirements Under the Emergency Management and Civil Protection Act

12.2 2020 Borrowing By-law

13. Questions from the Media

Mr. Lowrie asked what open meeting exemption the Committee will use to enter into a closed meeting under item 15.3, ED-19 Discussion. Ms. Jones stated it is solicitor-client privilege.

14. Questions from the Public

There were no members of the public present.

Mr. Mukerjee and Mr. Lowrie left the meeting at 11:09 a.m. The Committee recessed at 11:09 a.m. and reconvened at 11:22 a.m.

15. Closed Meeting

Mr. Miller, Mr. Hunter and Mr. O'Rourke joined the meeting at 11:22 a.m.

Resolution No. CW-010-2020
Moved by Doug Struthers
Seconded by Roger Haley
THAT the Committee of the Whole, as provided in Section 239 (2) of the Municipal Act, 2001 S.O. 2001, Chapter 25, move into a closed meeting at 11:25 a.m. to address matters pertaining to: a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; specifically, delegation – Sherwood Park Manor.
15.1 Delegation - Sherwood Park Manor

Mr. Miller, Mr. Hunter and Mr. O’Rourke left the meeting at 12:05 p.m.

Resolution No. CW-011-2020
Moved by Arie Hoogenboom
Seconded by Pat Sayeau
THAT the closed meeting adjourn and the open meeting of the Committee of the Whole resume at 12:38 p.m.

CARRIED

15.2 Cyber Insurance Discussion

This agenda item was not addressed by the Committee and was deferred to the January Council agenda.

15.3 Closed Report No. CW-009-2020: ED-19 Discussion

This agenda item was not addressed by the Committee and was deferred to the January Council agenda.

15.4 Reporting Out From Closed Session

Ms. Jones reported the Committee met in closed session to discuss Sherwood Park Manor. The Committee took no action beyond providing instruction to staff. Ms. Jones noted items 15.2 and 15.3 were deferred to the January Council agenda.

16. Adjournment

Resolution No. CW-012-2020
Moved by Arie Hoogenboom
Seconded by Pat Sayeau
THAT the meeting of the Committee of the Whole adjourn at 12:40 p.m.

CARRIED
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Lesley Todd, Clerk