



BY – LAW No. 26-30

The Corporation of the United Counties of Leeds and Grenville

A BY-LAW TO APPOINT DEPUTY CHIEF ADMINISTRATIVE OFFICER AND ALTERNATE DEPUTY CHIEF ADMINISTRATIVE OFFICER FOR THE UNITED COUNTIES OF LEEDS AND GRENVILLE

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, states a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS Section 229 of the Municipal Act, R.S.O. 2001, c. 25, as amended, states that a municipality may appoint a chief administrative officer who shall be responsible for exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality; and performing such other duties as are assigned by the municipality; and

WHEREAS the Council of the United Counties of Leeds and Grenville deems it expedient to appoint a Deputy Chief Administrative Officer and Alternate Deputy Chief Administrative Officer for the United Counties of Leeds and Grenville.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE UNITED COUNTIES OF LEEDS AND GRENVILLE HEREBY ENACTS AS FOLLOWS:

1. **THAT** the Director of Public Works be appointed Deputy Chief Administrative Officer and have the authority to carry out the duties of the Chief Administrative Officer when the Chief Administrative Officer is absent or unable to complete the duties.
2. **THAT** the Treasurer be appointed Alternate Deputy Chief Administrative Officer and have the authority to carry out the duties of the Chief Administrative Officer in the absence of both the Chief Administrative Officer

and the Deputy Chief Administrative Officer.

3. **THAT** the Chief Administrative Officer shall have authority to revoke the appointment of the Deputy Chief Administrative Officer and Alternate Deputy Chief Administrative Officer in writing at their discretion.
4. **THAT** any by-laws or parts of by-laws contrary to or inconsistent with this by-law are hereby repealed.
5. **THAT** this by-law shall come into force and take effect on the date of its passing.

By-law read a first, second and third time and finally passed this 23rd day of April, 2026.

Corinna Smith-Gatcke, Warden

Krystin Stitt, Interim County Clerk