

**United Counties of Leeds and Grenville  
Committee of the Whole  
Minutes**

**Wednesday, June 4, 2025**

**9:00 a.m.**

**Council Chambers**

**25 Central Avenue West, Brockville, Ontario**

**Members Present:** Nancy Peckford, Chair  
Brant Burrow, Michael Cameron, Tory Deschamps, Roger Haley,  
Arie Hoogenboom, Herb Scott, Jeff Shaver, Corinna Smith-Gatcke

**Staff Present:** Al Horsman, Chief Administrative Officer,  
Shanna Culhane, Director of Community and Social Services  
Bill Guy, Interim Director of Public Works  
Kim Little, Director of Corporate Services  
Jeff Carss, Paramedic Chief  
Pat Huffman, Treasurer  
Marc Thivierge, Manager of Information Technology  
Andrea Bolton, Interim County Clerk (Recording Secretary)

**1. Call to Order**

Recording Timestamp 00:00:01

The Chair called the meeting to order at 9:00 a.m.

**2. Adoption of the Agenda**

Recording Timestamp 00:00:06

**Resolution No. CW-073-2025**

**Moved by Arie Hoogenboom**

**Seconded by Michael Cameron**

**THAT the Agenda for the June 4, 2025 meeting of the Committee of the Whole be adopted as circulated.**

**CARRIED**

**3. Disclosure of Pecuniary Interest and General Nature Thereof – Nil**

Recording Timestamp 00:00:28

**4. Adoption of the Minutes of the Previous Meeting**

**4.1 Special Meeting Minutes Dated April 24, 2025 and Regular Meeting Minutes Dated May 7, 2025**

Recording Timestamp 00:00:40

**Resolution No. CW-074-2025**

**Moved by Herb Scott**

**Seconded by Jeff Shaver**

**THAT the Minutes of the Committee of the Whole Special meeting held on April 24, 2025 and the regular meeting held on May 7, 2025 be adopted as circulated.**

**CARRIED**

**5. Delegations/Presentations – Nil**

Recording Timestamp 00:01:06

**6. Staff Reports - Action Reports**

**6.1 Administration**

**6.1.1 Report No. CW-046-2025: Budget Variance Analysis April 2025**

Recording Timestamp 00:01:36

Recording Timestamp 00:02:19

In response to questions from the Committee regarding the lease of the Courthouse in Brockville, Ms. Little confirmed the lease with the Province does

not expire until June 1, 2029. She indicated she would bring back a report with more information regarding the lease closer to its expiry.

Chief Carss jointed the meeting at 9:09 a.m.

**Resolution No. CW-075-2025**

**Moved by Corinna Smith-Gatcke**

**Seconded by Brant Burrow**

**THAT the Committee of the Whole recommends that the Budget Variance Analysis for April 2025 as attached to Report No. CW-046-2025 be accepted.**

**CARRIED**

**6.1.2 Report No. CW-047-2025: User Fees and Charges**

Recording Timestamp 00:12:08

Recording Timestamp 00:13:24

Mr. Hoogenboom suggested the title of Schedule F be changed to reflect the construction of the G. Tackaberry and Family Home. Staff were instructed to make the change in the upcoming by-law.

**Resolution No. CW-076-2025**

**Moved by Tory Deschamps**

**Seconded by Roger Haley**

**THAT the Committee of the Whole recommends the adoption of the 2025 User Fees for the United Counties of Leeds and Grenville as presented in Attachment 1 to Report No. CW-047-2025; and**

**THAT By-law No. 25-10 be repealed; and**

**THAT the necessary by-law be prepared.**

**CARRIED**

**6.2 Corporate Services**

**6.2.1 Report No. CW-048-2025: Municipal Insurance Annual Renewal**

Recording Timestamp 00:14:22

Recording Timestamp 00:15:18

Mr. Hoogenboom suggested Ms. Jones and the Warden ask if the Association of Municipalities of Ontario (AMO) or the Eastern Ontario Wardens' Caucus (EOWC) are working to mitigate the cost of insurance for municipalities. Warden Smith-Gatcke indicated she could raise the issue with the EOWC.

Recording Timestamp 00:17:30

Warden Smith-Gatcke requested a closed meeting report regarding the status of the Counties' insurance and the impact insurance claims have had on cost.

Recording Timestamp 00:21:44

Mr. Hoogenboom suggested the Corporate Services and Finance Committee take a closer look at insurance, noting there is a lack of competition.

**Resolution No. CW-077-2025**

**Moved by Jeff Shaver**

**Seconded by Corinna Smith-Gatcke**

**THAT the Committee of the Whole recommends the Chief Administrative Officer be authorized to sign the 2025 annual contract for the Municipal Insurance Program with Intact Public Entities for the policy period June 30, 2025 to June 30, 2026 at a cost of \$1,968,870.60 including taxes; and THAT the Committee of the Whole recommends the Chief Administrative Office be authorized to complete and sign the Housing Services Corporation's Alternate Broker Coverage Form on behalf of the Counties; and THAT the necessary by-law be prepared.**

**CARRIED**

**6.3 Public Works – Nil**

Recording Timestamp 00:22:57

**7. Staff Reports - Information Reports**

**7.1 Report No. CW-049-2025: County Road 43 Expansion**

Recording Timestamp 00:23:01

Ms. Culhane joined the meeting at 9:25 a.m.

Recording Timestamp 00:24:38

Ms. Peckford noted the Counties and the Municipality of North Grenville have worked hard to mitigate the impact of the construction on businesses in Kemptville and stated she will be speaking with the Warden to further identify areas where the Counties and the Municipality can work together.

**Resolution No. CW-078-2025**

**Moved by Michael Cameron**

**Seconded by Herb Scott**

**THAT the Information Report listed on the Committee of the Whole Agenda dated June 4, 2025 be received and filed.**

**CARRIED**

**8. Sub-Committee, Ad Hoc Committee, and Member Reports**

**8.1 Corporate Services and Finance Committee Report**

Recording Timestamp 00:29:29

**Resolution No. CW-079-2025**

**Moved by Corinna Smith-Gatcke**

**Seconded by Brant Burrow**

**THAT the Corporate Services and Finance Committee Report dated May 21, 2025 be adopted as circulated.**

**CARRIED**

**8.2 Eastern Ontario Wardens' Caucus Update - Warden Smith-Gatcke**

Recording Timestamp 00:31:33

Warden Smith-Gatcke noted the EOWC held its Queen's Park Advocacy Day recently, participating in a productive multi-ministerial meeting that included the Premier. She noted they met with other members of government throughout the

day. She stated the EOWC received a delegation from the Ontario Roads Association regarding the standardization of asphalt; however, she felt not enough information was provided to the EOWC in advance of the delegation and said she expressed this concern to the EOWC Administration. Warden Smith-Gatcke said it is understood that standardization would be beneficial for the asphalt plants, but there are a number of factors affecting the type of asphalt that ought to be applied to roads. She said the EOWC did not vote in favour of the recommendation. She noted the visit to Queen's Park was productive and provided an opportunity to highlight what Eastern Ontario does for the Province and how it affects the GDP.

Recording Timestamp 00:34:53

Mr. Scott suggested the amount of recycled material that can be included in asphalt ought to be standardized across the Province. Warden Smith-Gatcke noted this was not discussed and indicated she would speak with the Director of Public Works at the Counties, then take this comment back to the EOWC. Mr. Scott said it helps when evaluating tenders to know that the mixture is standardized.

Recording Timestamp 00:37:05

Mr. Hoogenboom recommended the Warden also speak with George Tackaberry to obtain the perspective of a contractor regarding asphalt standardization.

### **8.3 AMO Board Update - Robin Jones - Nil**

Recording Timestamp 00:37:52

### **8.4 South East Health Unit Update - Robin Jones - Nil**

Recording Timestamp 00:38:03

## **9. Information Items**

### **9.1 Information Items List Dated June 4, 2025**

Recording Timestamp 00:38:12

The information item list was received and filed.

## **10. Unfinished Business**

### **10.1 CAO's Report - Policy and Action Requests**

Recording Timestamp 00:38:34

Mr. Horsman noted there is a report regarding the Strategic Initiatives coming to the Committee in July.

## **11. Announcements**

Recording Timestamp 00:40:09

Mr. Scott announced that next week they will begin moving in the beds at the new G. Tackaberry and Family Home. In response to a question from Ms. Peckford, Warden Smith-Gatcke stated that while there is no official move-in date yet agreed upon with the Ministry, staff continue to work on the matter. She thanked Ms. Hunter and Ms. Tutak for their efforts. She indicated she will keep Council apprised of the status of the inspections and the move-in date.

Mr. Hoogenboom left the meeting at 9:42 a.m.

## **12. Notices of By-law/Notices of Motion**

Recording Timestamp 00:42:13

### **12.1 A By-law to Repeal By-law No. 25-10 and Adopt the 2025 User Fees for the United Counties of Leeds and Grenville**

### **12.2 A By-law to Authorize the 2025 Annual Insurance Contract for the Municipal Insurance Program Between the UCLG and Intact Public Entities**

**13. Questions from the Media**

Recording Timestamp 00:42:41

There were no questions from the media.

**14. Questions from the Public**

Recording Timestamp 00:42:46

There were no questions from the public.

**15. Closed Meeting – Nil**

Recording Timestamp 00:42:57

**16. Adjournment**

Recording Timestamp 00:42:59

**Resolution No. CW-080-2025**

**Moved by Brant Burrow**

**Seconded by Tory Deschamps**

**THAT the meeting of the Committee of the Whole adjourn at 9:43 a.m.**

**CARRIED**

---

Chair

---

Christina Conklin, County Clerk