

**The Corporation of the United Counties of Leeds and Grenville
Council Minutes**

Thursday, April 24, 2025

9:00 a.m.

Council Chambers

25 Central Avenue West, Brockville, Ontario

Members Present: Corinna Smith-Gatcke, Warden
Brant Burrow, Michael Cameron, Tory Deschamps, Roger Haley,
Arie Hoogenboom, Robin Jones, Nancy Peckford, Herb Scott,
Jeff Shaver

Staff Present: Alison Tutak, Interim Chief Administrative Officer
Shanna Culhane, Director of Community and Social Services
Bill Guy, Interim Director of Public Works
Linda Hunter, Director of Maple View Landings
Kim Little, Director of Corporate Services
Jeff Carss, Chief of Paramedic Services
Rick Purdy, Manager of Human Resources
Mario Garcia, Maple View Landings Construction Project
Administrator
Andrea Bolton, Interim County Clerk (Recording Secretary)

Others Present: Ken Durand, Board Chair, Sherwood Park Manor
John Lawless, Recorder & Times

1. O Canada

Recording Timestamp 00:00:01

2. Call to Order

Recording Timestamp 00:01:31

The Warden called the meeting to order at 9:00 a.m.

2.1 Land Acknowledgement Statement

Recording Timestamp 00:01:31

Warden Smith-Gatcke acknowledged the meeting is held on lands that have been and continue to be cared for by indigenous people of Mohawk, Haudenosaunee/Rotinonhsho'n:ni and Algonquin Anishinaabe descent, noting the need to strengthen consultation and understanding with all First Nation and Metis people.

3. Warden's Remarks

Recording Timestamp 00:01:51

Warden Smith-Gatcke noted April 23rd marked the official launch of the Bottle and Barrel Adventure; the event took place at ArBru Solar Brewery in Mallorytown with many Mayors in attendance. She stated the event was well attended, with many of the businesses that are part of the Bottle and Barrel tour present. She expressed her hope that this marketing strategy would encourage visits from residents south of the border.

Warden Smith-Gatcke noted the Eastern Ontario Wardens' Caucus (EOWC) will be visiting Queen's Park May 12th for the Queen's Park Lobby Day.

Warden Smith-Gatcke reminded members of the upcoming Warden's Banquet May 3rd.

4. Adoption of the Agenda

Recording Timestamp 00:03:31

Resolution No. CC-056-2025

Moved by Jeff Shaver

Seconded by Roger Haley

THAT the Agenda for the April 24, 2025 meeting of the Counties Council be adopted as circulated.

CARRIED

5. Disclosure of Pecuniary Interest and General Nature Thereof – Nil

Recording Timestamp 00:04:22

6. Adoption of the Minutes of the Previous Council Session

6.1 Meeting Minutes Dated March 20, 2025 and Special Council Meeting Minutes Dated March 20, 2025

Recording Timestamp 00:04:32

Resolution No. CC-057-2025

Moved by Brant Burrow

Seconded by Michael Cameron

THAT the Minutes of the Meeting of the Counties Council held on March 20, 2025 and Special Council held on March 20, 2025 be adopted as circulated.

CARRIED

7. Delegation/Presentations

7.1 Ken Durand, Board Chair, Sherwood Park Manor re: Sherwood Park Manor Update

Recording Timestamp 00:05:01

Mr. Durand thanked Council for the support they have provided to Sherwood Park Manor's capital project. He explained the project is underway and the completion date is estimated to be February 2026. He noted there was a slight delay in the timeline due to a shortage of steel and a delay associated with acquiring windows. Mr. Durand stated the project cost \$50 million and is completely tendered; the hard costs for construction have been committed and they anticipate it will be on-budget. He noted there are some factors that could still impact the project, including the acquisition of equipment and the issue of connecting to hydro.

Mr. Durand outlined how the project was financed, explaining they have a long-term contract with the Ministry of Long-Term Care for monthly payments for 25

years. He noted they have arranged \$33 million in outside financing with a mortgage company for 25 years. He explained the balance of the financing has come from the Ministry of Long-Term Care and the donation campaign, which has raised \$3.2 million, as well as through surpluses generated by Sherwood Park Manor itself.

Mr. Durand noted in terms of operating, they are capable of operating the home on a sound financial basis for years to come, saying they have made changes to the financing and accounting processes at Sherwood Park Manor. He reported they are working on a seven-year financial plan for the new facility, and believe they will be in a strong position to meet the needs of the future. He outlined some of the new technology to be put into the new home, including a whirlpool room and new dining system. Mr. Durand concluded by noting the Board has made many changes to move from deficits to surpluses and have now turned their attention to staffing, staff relations, and encouraging long-term employment. He thanked the community, the Counties, and the Province for their support.

Mr. Durand left the meeting at 9:19 a.m.

8. Staff Reports

8.1 Report No. CC-012-2025: Kemptville County Road 43 Widening

Recording Timestamp 00:18:52

9. Committee Reports/Draft Resolutions

9.1 Committee of the Whole Report Dated April 9, 2025

Recording Timestamp 00:23:45

Recording Timestamp 00:24:02

Mr. Hoogenboom noted a correction to the report with respect to the passing of Anna Greenhorn, noting she was a Councillor for Bastard and Burgess, not South Crosby.

Resolution No. CC-058-2025

Moved by Roger Haley

Seconded by Tory Deschamps

THAT the Committee of the Whole Report dated April 9, 2025 be adopted as circulated.

CARRIED

9.2 Maple View Lodge Committee of Management Report Dated April 10, 2025

Recording Timestamp 00:24:52

Resolution No. CC-059-2025

Moved by Herb Scott

Seconded by Robin Jones

THAT the Maple View Lodge Committee of Management Report dated April 10, 2025 be adopted excluding the following recommendations, which will be addressed separately by Council:

6.2 Report No. MVL-016-2025: UCLG and Turner & Townsend G. Tackaberry and Family Home Project Management Services Additional Fees

6.3 Report No. MVL-013-2025: Mealsuite Food Service Technology

6.5 Report No. MVL-015-2025: Long Term Care Fundraising Committee Additional Naming Rights

CARRIED

9.2.1 Draft Resolution - Turner & Townsend - G. Tackaberry and Family Home Project Management Services - Additional Fees

Recording Timestamp 00:29:03

Resolution No. CC-060-2025

Moved by Nancy Peckford

Seconded by Arie Hoogenboom

THAT Council approve the Turner & Townsend request for additional project management services fees regarding the G. Tackaberry and Family Home in the amount of \$47,229.00, plus HST; and THAT the necessary by-law be prepared.

CARRIED

9.2.2 Draft Resolution - MealSuite Food Service Technology Award

Recording Timestamp 00:30:53

Resolution No. CC-061-2025

Moved by Brant Burrow

Seconded by Jeff Shaver

THAT Council approve non-standard single source award to MealSuite in the amount of \$96,915.00, excluding HST, for the G. Tackaberry and Family Home.

CARRIED

9.2.3 Draft Resolution - Additional Naming Rights - G. Tackaberry and Family Home

Recording Timestamp 00:31:26

Recording Timestamp 00:32:44

Ms. Jones requested Council be provided a list of the names of the various donors to the G. Tackaberry and Family Home fundraising campaign in order to enable Councillors to recognize them for their contributions.

Resolution No. CC-062-2025

Moved by Michael Cameron

Seconded by Tory Deschamps

THAT Council approves the addition of the following to the List of Proposed Naming Right Opportunities in the Long-Term Care Redevelopment Project Fundraising Policy Appendix "A":

- | | |
|-------------------------------|----------|
| • Family Celebration Room (1) | \$80,000 |
| • Garden Lounge (1) | \$25,000 |
| • Care Centre Room (6) | \$10,000 |
| • Harvest Room (6) | \$10,000 |

CARRIED

9.2.4 Turner & Townsend Financial Status Report - G. Tackaberry and Family Home - March 26, 2025

Recording Timestamp 00:34:55

9.3 CAO Selection Committee Reports Dated February 25, 2025, March 4, 2025, and March 5, 2025

Recording Timestamp 00:35:15

Resolution No. CC-063-2025

Moved by Nancy Peckford

Seconded by Herb Scott

THAT the CAO Selection Committee Reports dated February 25, 2025, March 4, 2025, and March 5, 2025 be adopted as circulated.

CARRIED

10. Member Reports

Recording Timestamp 00:36:06

11. By-laws

Recording Timestamp 00:36:16

11.1 By-law No. 25-25: A By-law to Amend By-law 19-67, A By-law to Award Request for Proposal No. MVL-2019-03 For Project Management Services for the Redevelopment of Maple View Lodge to Turner & Townsend CM2R Inc.

11.2 By-law No. 25-26: A By-law to Repeal By-law 09-88 and Amend Schedule "A" to By-law No. 97-20 by Removing and Retiring Policies A-8, Respect in the Workplace, A-9 Misconduct/Violence in the Workplace and A-10 Ontario Human Rights Code Violations

11.3 By-law No. 25-27: A By-law to Adopt a Discrimination, Harassment and Violence in the Workplace Program and Policy

- 11.4 By-law No. 25-28: A By-law to Release Obligations Undertaken by Colonnade Development Incorporated and Its Successors Under By-law 08-17**
- 11.5 By-law No. 25-29: A By-law to Prescribe a Rate of Speed on County Road 16 in the Village of Merrickville-Wolford**
- 11.6 By-law No. 25-30: A By-law to Authorize the Execution of a Lease Agreement Between the UCLG and the Catholic District School Board of Eastern Ontario for EarlyON Child and Family Centres Programming Space at St. Joseph Catholic School, Gananoque**
- 11.7 By-law No. 25-31: A By-law to Prohibit the Operation of All-Terrain, Multi-Purpose Off-Road Utility and Recreational Off-Road Vehicles on Roads Under the Jurisdiction of the UCLG Excepting Those Roads Listed in Schedule "A"**
- 11.8 By-law No. 25-32: A By-law to Authorize the Execution of Contract No. PW-2025-01 with Provincial Road Markings Inc. for the Supply and Application of Line Painting and Pavement Markings**
- 11.9 By-law No. 25-33: A By-law to Authorize the Execution of Contract No. PW-2025-07 with GIP Paving Inc. for County Road 22 Rehabilitation (FDREAM)**
- 11.10 By-law No. 25-34: A By-law to Authorize Change Order No. 1 for Contract No. PW-2023-09, Lyn Creek Bridge Replacement Engineering Services with Ainley Graham & Associates Limited**
- 11.11 By-law No. 25-35: A By-law to Appoint A Chief Administrative Officer for the United Counties of Leeds and Grenville**
- 11.12 By-law No. 25-36: A By-law to Borrow From the Housing Amortization Reserve**
- 11.13 By-law No. 25-37: A By-law to Amend By-law 24-91 Being a By-law to Appoint Members to Various Boards and Committees for the Years 2025-2026 and to Adopt Terms of Reference**

11.14 By-law No. 25-38: A By-law to Authorize the Execution of Contract No. PW-2025-05 with GIP Paving Inc. for Greenbush Patrol Yard Regrading and Paving (Phase 3)

Resolution No. CC-064-2025

Moved by Robin Jones

Seconded by Arie Hoogenboom

THAT By-laws numbered 25-25 to 25-34 and 25-36 to 25-38 be adopted and passed, be signed by the Warden and the County Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

Resolution No. CC-065-2025

Moved by Arie Hoogenboom

Seconded by Roger Haley

THAT By-laws numbered 25-35 be adopted and passed, be signed by the Warden and the County Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

12. Announcements

Recording Timestamp 00:40:46

Ms. Peckford informed Council that she has recently published an Op Ed in the Ottawa Citizen newspaper in which she appeals to the incoming federal government to action projects submitted to the Canada Mortgage and Housing Corporation (CMHC). Ms. Peckford noted in the piece she argues municipally approved, shovel-ready projects should not be put in jeopardy due to the efforts to re-brand or re-purpose the CMHC. She said municipalities have worked effectively with CMHC in the past and should not bear the cost of the re-purposing of what is a well-established mechanism. She noted the Municipality of North Grenville is seeking to repurpose Bell Hall into seniors and veterans' apartments in a range of affordability. Ms. Peckford thanked Council for their feedback on the article

Recording Timestamp 00:43:47

Ms. Peckford highlighted the recent All In For The Dome event that took place April 19th at the Kemptville Campus. She said they are seeking provincial funding and corporate sponsorships for the construction of an indoor sports dome that would offer a wide range of recreational opportunities, including a large field, hard courts, and a year-round walking track. She expressed her thanks to the stakeholders that supported the event and offered her gratitude to MPP Clark for his assistance.

Recording Timestamp 00:44:42

Ms. Peckford noted Buskerfest in Kemptville has won a provincial award through the Oldtown Business Improvement Area (BIA). She noted the event takes place Victoria Day weekend and has attracted thousands of visitors in the past. She recognized the work of the organizers and extended her congratulations on their success.

Recording Timestamp 00:45:55

Warden Smith-Gatcke thanked the Township of Front of Yonge and the Township of Rideau Lakes for their invitations to attend their Business of the Year events. She recognized the success of ArBru Solar Brewery in Mallortown and McMullen Appliance Service in Rideau Lakes. Mr. Haley noted the New Business of the Year was Arbru Solar Brewery and the other winner was Leading Edge Doors. Mr. Hoogenboom noted the Township of Rideau Lakes have almost 500 businesses and enjoyed 37 nominations for three categories this year.

Recording Timestamp 00:48:30

Warden Smith-Gatcke noted the Provincial Town Crier Championships will take place in Gananoque May 17th and 18th with over 20 participants coming to compete.

Recording Timestamp 00:48:50

Warden Smith-Gatcke reminded members of the federal election taking place April 28th and encouraged everyone to exercise their right to vote.

13. Questions from the Media

Recording Timestamp 00:49:06

There were no questions from the media.

14. Questions from the Public

Recording Timestamp 00:49:14

There were no questions from the public.

15. Closed Meeting

Recording Timestamp 00:49:18

Resolution No. CC-066-2025

Moved by Jeff Shaver

Seconded by Brant Burrow

THAT the Council, as provided in Section 239 (2) of the Municipal Act, 2001 S.O. 2001, Chapter 25, move into a closed meeting at 9:50 a.m. to address matters pertaining to: personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations; Specifically:

- Closed Report No. CC-011-2025: Paramedic Service Operational Review**
- Closed Report No. CC-010-2025: HR Update – Standing Item – April 2025**
- Verbal Update – Management Resources**

CARRIED

Mr. Garcia, Mr. Guy, Ms. Huffman, Ms. Hunter, Ms. Culhane, and Mr. Lawless left the meeting and Mr. Purdy joined the meeting at 9:50 a.m.

15.1 Closed Report No. CC-011-2025: Paramedic Service Operational Review

Chief Carss left the meeting at 10:23 a.m.

15.2 Closed Report No. CC-010-2025: HR Update - Standing Item - April 2025

Mr. Purdy, Ms. Little and Ms. Tutak left the meeting at 10:31 a.m.

15.3 Management Resources - Verbal Update

Ms. Jones left the meeting at 10:46 a.m.

15.4 Adoption of Closed Meeting Minutes Dated January 23, 2025 Item 7.0, January 23, 2025 Item 15.0, and February 20, 2025

Resolution No. CC-067-2025

Moved by Herb Scott

Seconded by Tory Deschamps

THAT the closed meeting adjourn and the open meeting of the Counties Council resume at 10:56 a.m.

CARRIED

Council recessed at 10:56 a.m. and reconvened at 11:10 a.m. Mr. Garcia rejoined the meeting.

15.5 Reporting Out from Closed Meeting

Recording Timestamp 00:50:40

With respect to Item 15.1, Council met in closed session to discuss matters pertaining to: personal matters about an identifiable individual and labour relations or employee negotiations; Specifically Closed Report No. CC-011-2025: Paramedic Service Operational Review. Council provided instruction to staff.

Ms. Huffman rejoined the meeting at 11:10 a.m.

With respect to Item 15.2, Council met in closed session to discuss matters pertaining to: personal matters about an identifiable individual and labour relations or employee negotiations; Specifically Closed Report No. CC-010-2025: HR Updates – Standing Item – April 2025. Council took no action beyond receiving the information from staff.

With respect to Item 15.3, Council met in closed session to discuss matters pertaining to: personal matters about an identifiable individual and labour relations or employee negotiations; Specifically Management Resources. Council provided instruction to the Warden.

16. Confirmatory By-law

Recording Timestamp 00:51:36

Resolution No. CC-068-2025

Moved by Jeff Shaver

Seconded by Arie Hoogenboom

THAT By-law Number 25-39 Being a By-law to Confirm the Proceedings of the Council of the United Counties of Leeds and Grenville at its meeting held on April 24, 2025, be adopted and passed, be signed by the Warden and the County Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

17. Adjournment

Recording Timestamp 00:52:03

Resolution No. CC-069-2025

Moved by Nancy Peckford

Seconded by Roger Haley

THAT the meeting of the Counties Council now adjourn at 11:11 a.m.

CARRIED

Corinna Smith-Gatcke, Warden

Andrea Bolton, County Clerk