

28 March 2025

Alison Tutak
Deputy Chief Administration Officer
United Counties of Leeds and Grenville
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Ontario K6V 4N6
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For the attention of Ms. Alison Tutak

Dear Ms. Alison Tutak

Maple View Lodge - Adjusted Project Management Fees

Reference is made to Turner & Townsend Contract and letter dated January 16, 2023 of Amended Project Management Fees (Copy Attached).

As we are approaching the end of the subject project, upon reviewing the budget accounts, we realized that the allocated Project Management Fees have been consumed and will not cover the remaining few months due to the following reasons:

- 1. An error in the spread sheet missing two months of payment (July 2024 and April 2025). These two months cost (\$15,253) x 2 = \$30,506.
- 2. Extended construction activities till May (while maintaining the first residency target date in August 2025) will require adjusting our May fees to follow PM fees during construction; i.e. \$15,253 instead of Post Construction fees (\$7,410) adding a balance to this month of **\$7,843**.
- 3. Disbursement allowances were excluded and not calculated as monetary amounts in the Contract as clearly stated in the referenced letter. Attached is a calculated amount of all the consumed disbursements since the start of the project to date accumulating to \$7,480 as of March 2025. Our assessment is that additional disbursements of \$1,470 might be required to cover two monthly trips to the site mounting to a total of estimated **\$8,950**.

The above items are numerically illustrated in the attached spreadsheet making a total of \$47,229, which are the amounts required to cover the Project Management expenses until the successful completion of the project.

Should there be any part of this claim that needs clarification, please contact the undersigned.

Yours sincerely

Greg Stallard Director Turner & Townsend

e:greg.stallard@turntown.com

Turner & Townsend Letter dated January 16, 2023

Copy:

Hazem Osman, SPM, Turner and Townsend

		Monthly Payme						
Prev	ously Forcast			Invoiced	Į.	Actual (Corrected)		
	Nov-19	\$ 21,177.00		\$ 21,177.00		Nov-19	\$ 21,177.00	
Project Planning and Initiation	Dec-19	\$ 21,177.00		\$ 21,177.00	Project Planning and Initiation	Dec-19	\$ 21,177.00	
	Jan-20	\$ 21,176.00	\$ 63,530.00	\$ 21,176.00		Jan-20	\$ 21,176.00	\$ 63,530.00
	Feb-20	\$ 12,559.00		\$ 12,559.00		Feb-20	\$ 12,559.00	
	Mar-20	\$ 12,559.00		\$ 12,559.00		Mar-20	\$ 12,559.00	
	Apr-20	\$ 12,559.00		\$ 12,559.00		Apr-20	\$ 12,559.00	
	May-20	\$ 12,772.44		\$ 12,772.44		May-20	\$ 12,772.44	
	Jun-20	\$ 12,558.75		\$ 12,558.75		Jun-20	\$ 12,558.75	
	Jul-20	\$ 15,253.00		\$ 15,253.00		Jul-20	\$ 15,253.00	
Design Development	Aug-20	\$ 12,559.00		\$ 12,559.00	Design Development	Aug-20	\$ 12,559.00	
	Sep-20	\$ 9,864.25		\$ 9,864.25		Sep-20	\$ 9,864.25	
	Oct-20	\$ 9,284.00		\$ 9,284.00		Oct-20	\$ 9,284.00	
	Nov-20	\$ 9,284.00		\$ 9,284.00		Nov-20	\$ 9,284.00	
	Dec-20	\$ 9,284.00		\$ 9,284.00		Dec-20	\$ 9,284.00	
	Jan-21	\$ 9,284.00		\$ 9,284.00	-	Jan-21	\$ 9,284.00	
	Feb-21	\$ 9,284.00		\$ 9,284.00		Feb-21	\$ 9,284.00	
	Mar-21	\$ 8,667.00		\$ 8,667.00		Mar-21	\$ 8,667.00	
	Apr-21	\$ 8,667.00		\$ 8,667.00		Apr-21	\$ 8,667.00	
ktension of design development due to	May-21	\$ 8,667.00		\$ 8,667.00		May-21	\$ 8,667.00	
easibility stage	Jun-21	\$ 8,667.00		\$ 8,667.00	Extension of design development due to	Jun-21	\$ 8,667.00	
	Jul-21	\$ 8,667.00		\$ 8,667.00	feasibility stage	Jul-21	\$ 8,667.00	
	Aug-21	\$ 8,667.56	\$ 199,107.00	\$ 8,667.56	reasistine, stage	Aug-21	\$ 8,667.56	
	Sep-21	\$ 9,284.00		\$ 9,284.00		Sep-21	\$ 8,667.37	
Construction Procurement	Oct-21	\$ 9,284.00		\$ 9,284.00		Oct-21	\$ 8,667.45	
Construction Frocurement	Nov-21	\$ 9,284.00		\$ 9,284.00		Nov-21	\$ 8,667.53	\$ 225,109.36
	Dec-21	\$ 9,284.00	\$ 37,136.00	\$ 9,284.00		Dec-21	\$ 9,284.00	
	Jan-22	\$ 15,253.00		\$ 15,253.00		Jan-22	\$ 9,284.00	
	Feb-22	\$ 15,253.00		\$ 15,253.00		Feb-22	\$ 9,284.00	
	Mar-22	\$ 15,253.00		\$ 15,253.00	Construction Procurement	Mar-22	\$ 9,284.00	
	Apr-22	\$ 15,253.00		\$ 15,253.00		April-22	\$ 9,284.00	
	May-22	\$ 15,253,00		\$ 15,253.00		May-22	\$ 9,284.00	
	Jun-22	\$ 15,253.00		\$ 15,253.00	<u>-</u>	Jun-22	\$ 9,284.00	\$ 64,988.00
	Jul-22	\$ 15,253.00		\$ 15,253.00		Jul-22	\$ 15,253.00	.5 04,700.00
	Aug-22	\$ 15,253.00		\$ 15,253.00			\$ 15,253.00	
	Con 22	\$ 15,253.00		\$ 15,253.00		Aug-22	\$ 15,253.00	
	Sep-22 Oct-22	\$ 15,253.00		\$ 15,253.00		Sep-22 Oct-22	\$ 15,253.00	
	Nov-22	\$ 15,253.00		\$ 15,253.00		Nov-22	\$ 15,253.00	
Construction	Dec-22	\$ 15,253.00		_		Dec-22	\$ 15,253.00	
	Jan-23	\$ 15,253.00		_		Jan-23	\$ 15,253.00	
	Feb-23	\$ 15,253.00		-		Feb-23	\$ 15,253.00	
	Mar-23	\$ 15,253.00		_		Mar-23	\$ 15,253.00	
	Apr-23	\$ 15,253.00		_		Apr-23	\$ 15,253.00	
	May-23	\$ 15,253.00				May-23	\$ 15,253.00	
	Jun-23	\$ 15,253.00		-		Jun-23	\$ 15,253.00	
	Jul-23	\$ 15,253.00		_		Jul-23	\$ 15,253.00	
	Aug-23	\$ 15,253.00		_		Aug-23	\$ 15,253.00	
	Sep-23	\$ 15,253.00		-		Sep-23	\$ 15,253.00	
	Oct-23	\$ 15,253.00		=	Complemention	Oct-23	\$ 15,253.00	
	Nov-23	\$ 15,253.00		-	Construction	Nov-23	\$ 15,253.00	
	Dec-23	\$ 15,253.00	\$ 366,072.00	-		Dec-23	\$ 15,253.00	
	Jan-24	\$ 7,410.00	,,	=		Jan-24	\$ 15,253.00	
Post Construction	Feb-24	\$ 7,410.00		=		Feb-24	\$ 15,253.00	
. OSC CONSCIUCTION	Mar-24	\$ 7,410.00	\$ 22,230.00	-		Mar-24	\$ 15,253.00	
	11101-24	\$ 7,410.00	y 22,230.00			Apr-24	\$ 15,253.00	
						May-24	\$ 15,253.00 \$ 15,253.00	
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						Oct-24	\$ 15,253.00	
						Nov-24	\$ 15,253.00	
						Dec-24	\$ 15,253.00	
						Jan-25	\$ 15,253.00	
						Feb-25	\$ 15,253.00	
						Mar-25	\$ 15,253.00	\$ 488,096.00
						May-25	\$ 7,410.00	
					Post Construction	Jun-25	\$ 7,410.00	
					1 OSC COLISCI UCCION	Jul-25	\$ 7,410.00	
						4 05	4 7 440 00	6 20 640 00
Previous Total		\$ 688,075.00	\$ 688,075.00		New Total	Aug-25	\$ 7,410.00 \$ 871,363.36	\$ 29,640.00 \$ 871,363.36

\$ 598,730.00 688,075.00 89345

Variance Claimed

183,288.36

Missing Months	24-Jul	\$ 15,253.00	
Missing Months	24-Apr	\$ 15,253.00	
Adjusted Construction	25-May	\$ 7,843.00	
Consumed Disbursements	All	\$ 8,950.00	
			47,299.00

Project Invoice Summary
Client: United Count United Counties of Leeds & Granville Maple View Lodge Redevelopment **Project Name:**

T&T Project Number: can20291

Period Ending: 31-Mar-25

March 1982	Billing Period	Cost Code	T&T Contract Number	Invoice No.	Invoice Date	Vendor Name	Description	Services	Disbursements	Holdback Retained/ Released	Net Total	HST	VAT
Transport Tran												-	23,930.01
The color The											-		23,930.01
Section 20 1985								,				,	23,928.88 14,191.67
18 18 18 18 18 18 18 18											-	·	14,191.67
Section 20 198								,				,	14,191.67
Hold Dec Col Col Sept	31-May-20	D08	D08-01	34140	31-May-20	Turner & Townsend	May-20 PM Services	\$ 12,772	.44			1,660.42	14,432.86
1.5 1.5												-	14,191.39
2007 100							,	,				-	17,235.89
10 C2 D30 D3													14,191.67
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2. March 1000 100	31-Jan-21	D08	D08-01	37218	31-Jan-21	Turner & Townsend	Jan-21 PM Services	\$ 9,284	.00		\$ 9,284.00	1,206.92	10,490.92
20-00-22 OSS DORC SECTION	28-Feb-21	D08	D08-01	37596	28-Feb-21	Turner & Townsend	Feb-21 PM Services	\$ 9,284	.00		\$ 9,284.00	1,206.92	10,490.92
20 May 27 20 May 20 May 21 May 21 May 22 May 23 May 24 Ma												,	10,490.92
St. 10-23 DOS	•				•						-	· .	10,490.92
33 Inch 21 208 208 01 450.01 25 July 21 Increed in page 221 Majerieure 5 King 200 5 King 201 1,126.71	,				,		,					,	9,793.71
3-5-6-9-21 D98												,	9,793.71 9,793.71
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30-Nov-21 068													10,490.92
13-0x-21 DOS DOS DOS LADRO 15-0x-22 Turne & Townsend December 2021 + PM Services 5 3,245.00 5 9,244.00 1,962.90				41140	•		•						10,490.92
DBS	30-Nov-21	D08	D08-01	41584	30-Nov-21	Turner & Townsend	November 2021 - PM Services	\$ 9,284	.00		\$ 9,284.00	1,206.92	10,490.92
DOB	31-Dec-21						December 2021 - PM Services	• •					10,490.92
DOB	-						·						17,235.89
Page							·						17,235.89
93-23223 0.08 DOB-0.1 44922 Z-Mmp-22 Turner & Townsend May 2022 PM Services \$ 15,371,76 J.998.83 Morror Services \$ 15,275,00 \$ 5,15,275,00 J.992.89 Morror Services \$ 15,275,00 J.992.89 Morror Services													17,235.89 17,235.89
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16 January 2023

Alison Tutak
Deputy Chief Administration Officer
United Counties of Leeds and Grenville
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For the attention of Ms. Alison Tutak

Dear Ms. Alison Tutak

Maple View Lodge - Amended Project Management Fees - Extended Construction Duration

Reference is made to Turner & Townsend letter dated March 23, 2021, of Additional Project Management Fees due to Feasibility Stage (copy attached for easy reference).

Due to the extended design development, extended construction procurement, and the prolonged construction duration based on the construction award, we are submitting an amended fee proposal to cover the necessary extension to our project management services.

As illustrated in the attached spreadsheet, the extended design development stage took an additional three months until the Supplemental Conditions were coordinated. Thus, the construction procurement commenced in December 2021 instead of September 2021. Due to volatile market conditions, the construction procurement lasted for seven months instead of the planned four months. The Council approved the award recommendations and appointed the GC in July 2022 with a condition to complete the construction activities by March 14, 2025. We have allowed for four months of post construction activities including FF&E and moving activities expecting the occupancy and successful operation of the facility by August 2025.

Turner & Townsend is committed to providing ongoing services to facilitate all the project conditions and any rising issues. The referenced Turner & Townsend letter dated March 24, 2021, forecasted additional project management payments until March 2024. The attached spreadsheet presents a comparison between the previous forecast and the new project plan. The total amended fees to cover the extra fifteen months is \$183,288.36. The above fee **excludes** reimbursable expenses and HST.

We trust this meets with your approval. Should there be any part of this proposal that needs clarification, please contact the undersigned.

Yours sincerely

Greg Stallard Associate Director Turner & Townsend

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Copy: Douglas McNeil, Director, Turner & Townsend