

**United Counties of Leeds and Grenville
Maple View Lodge Committee of Management
Minutes**

Thursday, March 6, 2025

9:00 a.m.

Council Chambers

25 Central Avenue West, Brockville, Ontario

Members Present: Herb Scott, Chair
Corinna Smith-Gatcke, Warden, Michael Cameron, Roger Haley,
Arie Hoogenboom, Nancy Peckford

Staff Present: Alison Tutak, Interim Chief Administrative Officer
Betty Van Beek, Director of Care (Nursing)
Mario Garcia, Maple View Landings Construction Project
Administrator
Pat Huffman, Treasurer
Rick Purdy, Human Resources Manager
Andrea Bolton, Interim County Clerk (Recording Secretary)

Others Present: Hazem Osman, Turner & Townsend

1. Call to Order

Recording Timestamp 00:00:01

The Chair called the meeting to order at 9:00 a.m.

2. Adoption of the Agenda

Recording Timestamp 00:00:48

Resolution No. MVL-009-2025

Moved by Michael Cameron

Seconded by Arie Hoogenboom

**THAT the Agenda for the March 6, 2025 meeting of the Maple View Lodge
Committee of Management be adopted as circulated.**

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – Nil

Recording Timestamp 00:01:12

4. Adoption of the Minutes of the Previous Meeting

4.1 Meeting Minutes Dated February 6, 2025

Recording Timestamp 00:01:25

Resolution No. MVL-010-2025

Moved by Roger Haley

Seconded by Corinna Smith-Gatcke

THAT the Minutes of the Maple View Lodge Committee of Management meeting held on February 6, 2025 be adopted as circulated.

CARRIED

5. Delegations/Presentations – Nil

Recording Timestamp 00:01:53

6. Redevelopment

6.1 Report No. MVL-008-2025: Maple View Landings Update

Recording Timestamp 00:01:56

Recording Timestamp 00:07:06

Warden Smith-Gatcke thanked everyone who made it possible for the Committee of Management to tour the new home last month, and suggested the staff from the existing Maple View Lodge be invited into the G. Tackaberry and Family Home to see where they will be working. Ms. Van Beek said once Occupancy is finalized there will be training taking place at the new facility. Mr. Hoogenboom

suggested that all staff from all departments at G. Tackberry and Family Home should have the opportunity to see the facility before it is completed.

Ms. Peckford joined the meeting at 9:09 a.m.

Recording Timestamp 00:10:02

Mr. Hoogenboom noted the target date in the Colliers Report regarding finalizing policies and practices was last month. He suggested if they remain outstanding the date should be changed or additional resources should be applied. Ms. Tutak confirmed the policies are being developed by the management team at Maple View Lodge.

6.2 Report No. MVL-011-2025: Beds and Mattresses - Supply and Install - G. Tackaberry and Family Home - Award of Request for Quotation No. MVL-2025-01

Recording Timestamp 00:17:57

Recording Timestamp 00:26:54

Mr. Hoogenboom asked what is the cost per bed; Mr. Garcia indicated he would provide the breakdown of cost.

Resolution No. MVL-011-2025

Moved by Arie Hoogenboom

Seconded by Michael Cameron

THAT the Maple View Lodge Committee of Management recommends the Contract No. MVL-2025-01 – Beds and Mattresses– Supply & Install, be awarded to CARDINAL HEALTH CANADA INC. based on their proposal in the amount of Seven Hundred and Seventy-four Thousand Six Hundred and Twenty-Seven dollars and 60/100 (\$774,627.60+ HST); and THAT the necessary by-law be prepared.

CARRIED

7. Staff Reports – Nil

Recording Timestamp 00:22:14

8. Unfinished Business

Recording Timestamp 00:22:19

9. Member Reports/Announcements

Recording Timestamp 00:22:22

10. Notice of By-law/Notice of Motion

**10.1 A By-law to Award Contract No. MVL-2025-01 Beds and Mattresses
Supply and Installation to Cardinal Health Canada Inc.**

Recording Timestamp 00:22:35

11. Questions from the Media

Recording Timestamp 00:23:09

There were no questions from the media.

12. Questions from the Public

Recording Timestamp 00:23:18

There were no questions from the public.

13. Closed Meeting

Recording Timestamp 00:23:24

Resolution No. MVL-012-2025

Moved by Corinna Smith-Gatcke

Seconded by Roger Haley

THAT the Maple View Lodge Committee of Management, as provided in Section 239 (2) of the Municipal Act, 2001 S.O. 2001, Chapter 25, move into a closed meeting at 9:23 a.m. to address matters pertaining to: personal matters about an identifiable individual, including municipal or local board employees, Specifically Closed Report No. MVL-009-2025: Human Resources Update and Closed Report No. MVL-010-2025: Maple View Fundraising Committee.

CARRIED

13.1 Closed Report No. MVL-009-2025: Human Resources Update

13.2 Closed Report No. MVL-010-2025: Maple View Fundraising Committee

13.3 Adoption of Closed Meeting Minutes Dated May 9, 2024, June 6, 2024 and July 11, 2024

Resolution No. MVL-013-2025

Moved by Arie Hoogenboom

Seconded by Roger Haley

THAT the closed meeting adjourn and the open meeting of the Maple View Lodge Committee of Management resume at 10:06 a.m.

CARRIED

13.4 Reporting Out from Closed Meeting

Recording Timestamp 00:24:52

Mr. Scott reported the Committee met in closed session under 13.1 to discuss matters pertaining to: personal matters about an identifiable individual, including municipal or local board employees, Specifically Closed Report No. MVL-009-2025: Human Resources Update. The Committee took no action beyond receiving the information from staff.

Mr. Scott reported the Committee met in closed session under 13.2 to discuss matters pertaining to: personal matters about an identifiable individual, including municipal or local board employees, Specifically Closed Report No. MVL-010-

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2025: Maple View Fundraising Committee. The Committee provided instruction to staff.

14. Adjournment

Recording Timestamp 00:26:03

Resolution No. MVL-014-2025

Moved by Roger Haley

Seconded by Michael Cameron

THAT the meeting of the Maple View Lodge Committee of Management adjourn at 10:08 a.m.

CARRIED

Herb Scott, Chair

Andrea Bolton, County Clerk