

APRIL 09, 2025

COMMITTEE OF THE WHOLE REPORT

REPORT NO. CW-027-2025

**AWARD OF CONTRACT NO. PW-2025-06
SUPPLY AND DELIVERY OF THREE (3) LIGHT WEIGHT TRUCKS**

**BILL GUY
INTERIM DIRECTOR, PUBLIC WORKS**

RECOMMENDATIONS

THAT Committee of the Whole recommends Contract No. PW-2025-06 for the Supply and Delivery of Three (3) Light Weight Trucks be awarded to Myers Automotive Group in the amount of \$189,654.00, excluding taxes.

FINANCIAL IMPLICATIONS

The financial impact of this purchase will be realized in the 2025 Capital budget.

Budget and cost breakdown is as follows:

PW-2025-06	Pre-Approved Budget	Contract Cost Excluding HST	Non-Rebateable HST	Variance
Three (3) Light Weight Trucks	\$200,000.00			
Two (2) ¾-Ton Trucks (Long Box)		\$126,618.00	\$2,228.48	
One (1) ¾-Ton Truck (Standard Box)		\$63,036.00	\$1,109.43	
Total Capital Cost	\$200,000.00	\$189,654.00	\$3,337.91	(\$7,008.09)

The total 2025 amount to purchase three (3) ¾-ton pick-up trucks is \$189,654.00 as per tender, pre-tax.

CLIMATE CHANGE IMPLICATIONS

Vehicles purchased are light weight with good mileage ratings and equipped with the latest in emission controls.

ACCESSIBILITY CONSIDERATIONS

This report can be made available in alternate accessible formats on request. The United Counties of Leeds and Grenville makes every effort to provide services in a manner that is inclusive to ensure accessibility barriers are reduced or eliminated, where possible.

COMMUNICATIONS CONSIDERATIONS

This was a publicly advertised tender open to any and all bidders interested in supplying the United Counties with light weight vehicles.

BACKGROUND

Contract No. PW-2025-06 for the supply and delivery of three (3) light weight trucks was issued on February 21, 2025 with a closing date of March 21, 2025.

There were five (5) submissions with Myers Automotive Group coming in with the lowest total bid price.

DISCUSSION/ALTERNATIVES

Contract No. PW-2025-06 was a joint tender with the Counties Housing Department which included one (1) additional ½-ton pick-up truck. One (1) ½-ton truck was tendered for Housing and four (4) vehicles were tendered for Public Works, one being a Fleet Service Mobile Repair Vehicle and the other three (3) being ¾-ton pick-up trucks as mentioned in this report. The ½-ton truck for Housing and the Fleet Service Vehicle are being awarded under separate contract to the low bid vendor. Myers Automotive did not bid on these two trucks.

The trucks tendered for the Public Works Division are part of the replacement strategy for vehicles as identified in the Counties' Asset Management Plan, and all submissions met the Counties mandatory requirements and criteria with the technical adherence to specifications and warranties.

ATTACHMENTS

Nil.

The report set out above has been reviewed and the information verified by the individuals listed below.

BILL GUY
INTERIM DIRECTOR, PUBLIC WORKS

MARCH 24, 2025
DATE

PAT HUFFMAN
TREASURER

MARCH 28, 2025
DATE

ALISON TUTAK
INTERIM CHIEF ADMINISTRATIVE OFFICER

APRIL 1, 2025
DATE